



CITY OF ATLANTA

Job Announcement

POLICE TRAFFIC CONTROL INSPECTOR (D)*

STARTING SALARY: \$23,980

SALARY GRADE: 8

Applications Accepted From: March 1, 2004 until March 5, 2004

Minimum Job Requirements

Persons applying must have a high school diploma or GED and one year of public relations experience; or any equivalent combination of education, training and experience which provides the requisite knowledge, skills and abilities for this job.

Licenses and Certificates

Applicant must have a valid driver's license at the time of application and a valid Georgia driver's license at the time of appointment. This license must remain valid while employed in this position.

Duties of the Job

This employee enforces all city parking statutes and ordinances of the state for which the Police Department is accountable; enforces city and airport facility traffic, parking, taxicab and limousine ordinances; identifies parking violators and issues parking citations on vehicles illegally parked; impounds vehicles; responds to questions, complaints and requests for information from visitors, vehicle for hire operators and the general public; assists police officers with location and/or identification of suspects; assists with crowd control and directing traffic/parking at city activities; prepares daily activity reports, incident and impound reports; operates parking enforcement vehicle and police radio devices to communicate with central dispatch; may report broken parking meters and dysfunctional traffic lights; performs related duties as required.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday

Resumes not accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107 Atlanta, GA 30303

Phone: (404) 330-6369 WWW.ATLANTAGA.GOV FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

THE HIRING AUTHORITY WILL CONTACT ONLY THOSE APPLICANTS THEY DEEM MOST APPROPRIATE FOR THE POSITION. LETTERS WILL NOT BE MAILED TO INDIVIDUAL JOB APPLICANTS.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

***THERE IS A SALARY DIFFERENTIAL FOR SHIFT WORK. THIS POSITION REQUIRES SHIFT WORK. THIS POSITION REQUIRES THE SUCCESSFUL COMPLETION OF A BACKGROUND INVESTIGATION THAT INCLUDES, BUT IS NOT LIMITED TO, AN ARREST RECORDS CHECK, POLYGRAPH, EMPLOYMENT HISTORY CHECK, DRUG TESTING, ETC.**

2/27/2004

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Supplement

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